

# EXHIBITOR CONTRACT

NEUROCRITICAL CARE SOCIETY • 22ND ANNUAL MEETING  
OCTOBER 14-17, 2024 • MANCHESTER GRAND HYATT SAN DIEGO • SAN DIEGO, CA

## IMPORTANT

Thoroughly review Exhibit Rules & Regulations along with this form.

- Exhibitor must remit a 50% deposit of the total Exhibit Booth Fee within 30 days of receipt of their invoice from NCS.
- Exhibitor must remit 100% of the Exhibit Booth Fee to NCS by May 1, 2024.
- Exhibits will not be permitted to be installed unless all obligations to NCS are paid in full. See "Payment Schedule" in Rules/Regs.

## COMPANY INFORMATION

Please complete all fields below.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Contact Name

\_\_\_\_\_  
Contact Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
ZIP

\_\_\_\_\_  
Country

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Ext.

\_\_\_\_\_  
Email

\_\_\_\_\_  
Web Address

## ACCEPTANCE

*Unsigned contracts will not be accepted. The designated company representative below acknowledges he/she has read, understands, and will comply with the rules and regulations set forth in this contract and he/she has the full authority to submit and sign this contract. The company listed on this application agrees to comply with all the policies, rules, terms and regulations. Company agrees they are liable for payment per payment schedule and cancellation policy. Once signed contract is received, an invoice will be sent to the contact listed. All signed contracts are considered final and are non-refundable. I further acknowledge that NCS reserves the right, in its absolute discretion, to reject this contract.*

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

## BOOTH INFORMATION

### Standard Rate

\_\_\_\_\_ 10'x 10' booth(s) x \$4,200 = \$ \_\_\_\_\_

## PAYMENT

Exhibit Amount Due: \$ \_\_\_\_\_

**Check** Send to: NCS  
P.O. Box 775263  
Chicago, IL 60667-5623

**Credit Card** Upon receipt of this contract, NCS will email an invoice to the main contact with link for online payment.

## PAYMENT SCHEDULE

First payment of 50% within 30 days of invoice. Remaining balance must be paid by **May 1, 2024**. For contracts submitted on or after May 1, 2024, 100% of the contracted total is due within 30 days of receipt of invoice. Contracts received within 30 days of the event must be paid in full no later than October 1, 2024.

## CANCELLATION POLICY

If notice is received prior to April 12, 2024, the exhibitor will be responsible for 50% of their total contracted space. If notice is received on or after April 12, 2024, exhibitor is liable for 100% of total contracted space.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date